

**WYNN W. COGGINS**

**Deputy Assistant Secretary for Administration**

**Office of the Chief Financial Officer and Assistant Secretary for Administration**



Wynn Coggins is the Deputy Assistant Secretary for Administration where she supports the management and administrative functions for the U.S. Department of Commerce.

Prior to this role, Ms. Coggins served as the Chief of Staff and principal advisor to the Deputy Under Secretary of Commerce for Intellectual Property and Deputy Director of the United States Patent and Trademark Office (USPTO), supporting the implementation and execution of the operations, policies, priorities and programs for the agency. Prior to her Chief of Staff role, she served as the USPTO Deputy Chief Administrative Officer responsible for supporting the development and delivery of all administrative functions for the agency related to strategic leadership, management, policy and oversight support for human resources, performance management, customer experience, recruitment and hiring, union relations, space and facilities, security and Agency-wide human capital and telework programs. Immediately preceding her role as the Deputy Chief Administrative Officer, she was a Group Director in the electrical and mechanical technologies, managing and overseeing personnel in the circuits, measuring and testing and business methods technologies. She has been a frequent public speaker on topics related to human capital, Intellectual Property, and advocacy for expanding entrepreneurship and STEM opportunities to underrepresented groups.

Ms. Coggins received an undergraduate degree in Civil Engineering from Clemson University, and a Master of Science in Information Systems Technology with a concentration in Information Resources Management from The George Washington University School of Business and Public Management. She also received a Certificate of Advanced Public Management from The Maxwell School of Syracuse University.